

Public Document Pack



MEETING:	North Area Council
DATE:	Monday, 19 September 2016
TIME:	2.00 pm
VENUE:	Meeting Room 1, Barnsley Town Hall

AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

Minutes

- 2 Minutes of the North Area Council meeting held on 25th July 2016 (*Pages 3 - 8*)

Items for Information

- 3 Economic Regeneration - Business Support Survey (presentation by representatives from BBIC)
- 4 Private Sector Housing Enforcement (briefing by BMBC Safer Communities)

Performance

- 5 Stronger Communities Grants Projects - Quarterly Updates (*Pages 9 - 16*)
- 6 Commissioning and Procurement Update including Financial Position and Project Performance Update (*Pages 17 - 26*)

Items for Decision

- 7 Economic Regeneration Project Development - agree next steps
- 8 Opportunities for Young People Project - decision to procure (*Pages 27 - 46*)

Ward Alliances

- 9 Report on the use of Ward Alliance Fund (*Pages 47 - 54*)
- 10 Notes from the following Ward Alliances (*Pages 55 - 64*)
Darton East – held on 14th July 2016
Darton West – held on 1st August 2016
Old Town – held on 13th July 2016
St Helen's – held on 21st July 2016

To: Chair and Members of North Area Council:-

Councillors Leech (Chair), Burgess (Mayor), Cave, Charlesworth, Cherryholme, Grundy, Howard, Lofts, Miller, Platts, Spence and Tattersall

Area Council Support Officers:

Tom Smith, North Area Council Senior Management Link Officer

Phil Hollingsworth, Lead Locality Officer
Rosie Adams, North Area Council Manager
Elizabeth Barnard, Council Governance Officer

Please contact Elizabeth Barnard on 01226 773420 or email
governance@barnsley.gov.uk

Friday, 9 September 2016

MEETING:	North Area Council
DATE:	Monday, 25 July 2016
TIME:	2.00 pm
VENUE:	Meeting Room 1, Barnsley Town Hall

MINUTES

Present Councillors Leech (Chair), Burgess (Mayor), Cave, Charlesworth, Cherryholme, Grundy, Lofts, Platts and Spence

13 Declarations of Pecuniary and Non-Pecuniary Interests

Councillor Burgess (The Mayor) declared a non-pecuniary interest in item 4 on the agenda as she is a Trustee of the Citizens' Advice Bureau (CAB).

14 Minutes of the North Area Council meeting held on 6th June 2016

The Area Council received the minutes of the previous meeting held on 6th June 2016. It was noted that the enforcement income highlighted on page 5 was not included in the financial report. Tom Smith, the new Link Officer, was welcomed to the meeting as a replacement for Ian Rooth whose time in the role had now expired.

RESOLVED that :

- (i) Ian Rooth should be thanked for the work he has done for the North Area Council as Link Officer.
- (ii) The minutes of the North Area Council meeting held on the 6th June 2016 be approved as a true and correct record.

15 Opportunities for Young People Project Development

The North Area Council Manager provided an update on the progress that has been made by the working group to develop a project to meet the 'Opportunities for Young People' project. Members were reminded of the scope of the service, which is to carry out targeted work with twenty Y10 pupils at risk of becoming NEETs during the summer break and then into the following Y11 academic year, with a view to improving their confidence and ensuring better learning and retention outcomes post 16. This is in line with corporate priorities to reduce the number of NEETs. Schools are very interested as it will help them to increase attainment and achievement. Members will be involved in initial meetings with schools but not when individual cases are discussed.

Specific aims and objectives together with the outcomes and outputs which the service provider will be expected to deliver were young people at a cost of between

£50 - £60k. Specific activities will be identified through the tender evaluation process.

RESOLVED that:

- (i) The service outline be noted
- (ii) That the North Area Council plan to sign off the detailed specification at the September meeting to enable procurement to take place in the Autumn.

16 Commissioned Project Update

The item was introduced by the Area Council Manager, who provided members with an update in respect of commissioned projects.

Summer Holiday Internship Project – A meeting will be held on 26th July, after which up to date information will be available for Members. Ninety placements will be made available across the two Area Councils (North and North East). A local business has now taken on an apprentice as a result of last year's project. There appears to be a good mix of supportive businesses taking part, some of which supported the project last year. NPS are taking two people every week.

Anti-Poverty Project (CAB/DIAL) – Four outreaches are now running, with fantastic results. Every £1 spent equates to £15 of income coming back in to the North Area. This will be in the region of £20 once Personal Independence Payments are taken into account. The 'softer' outcomes were also highlighted – i.e. 90% of people now feel more able to 'manage'. The level of demand for the service is high, particularly in the St. Helens and Mapplewell wards. This will need to be monitored to ensure that needs continue to be met. It was pointed out that those residents able to travel can attend any of the sessions provided across the area. The CAB in Barnsley Town Centre may be more convenient for some.

The Forge – Anvil CIC (Clean and Green) – A summary of outputs was provided together with examples of projects and case studies across each ward. The number of new volunteers was queried as it was felt that some may already be known in the wards. The

Kingdom Security - Environmental Enforcement Service – To date 252 FPNs have been issued for the April – June 2016 quarter, 236 for littering and 16 for dog fouling offences, with revenue of £7,788.50 raised. Members felt that it would be useful if a breakdown of patrol hours per ward could be provided.

It was highlighted that the North Area Council's commissioned projects contribute to Corporate KPIs.

RESOLVED:-

- (i) that Members note the performance updates and reports with respect to the Summer Holiday Internship Project, the Anti-Poverty Project, the Clean and

17 Financial Update

The Area Council Manager provided Members with a report detailing the North Area Council's financial position and forecast for expenditure. Based on the current profiled spend agreed with providers, the North Area Council has £56,068 uncommitted from the period 2014/15 – 2016/17 budgets. The recycled income from Fixed Penalty Notices (FPNs) is still awaited.

It was highlighted that there is a need for the North Area Council to give consideration to how the remaining funding is utilised to meet the needs of the North Area and also to consider which priorities they wish to concentrate on for design and procurement of further commissioned projects which will address the Area priorities.

A discussion took place around the problems caused by absentee private landlords and the impact that a Housing Enforcement Officer can make. It was suggested that Paul Brannan and possibly Cath Fairweather could be invited to a future meeting to discuss issues such as rubbish and vermin across wards in private rented housing.– remaining funding, future projects

RESOLVED that

- (i) The North Area Council will give consideration to how the remaining funding is utilised to meet the needs of the North area and which projects they wish to concentrate on for the design and procurement of further commissioned projects.

18 Economic Regeneration - Project Development Update

The Area Council Manager updated the North Area Council regarding the development of the Economic Regeneration Project – Small Business Survey Proposal. The aim of the project is to collate information to determine if there is an appetite for small business development in the North Area prior to commissioning a service to deliver a more substantial piece of work.

The Barnsley Business and Innovation Centre (BBIC) proposes to ask local business owners and managers in the North Area for their input regarding the challenges businesses are facing and what type of support would be helpful. BMBC data suggests that 232 businesses started up in the North Area in 2012. It is unclear how many of these are still operational. The project will require 7 to 8 days to complete at a cost of £2,250, with information available by the end of the summer. It was pointed out that the project to support businesses will go out to tender after the Government inspection information is received in October.

RESOLVED that

- (i) The Area Council agrees to a business development survey to support the development of small business support within the North Area.

19 Report on the use of Devolved Ward Budget and Ward Alliance Funds

The report was introduced by the Area Council Manager, and attention drawn to the levels of finance carried forward, and current levels of expenditure. It was noted that most wards had a number of projects pending.

Members felt that the cost of road signs, hanging baskets and Christmas lights did not represent value for money and that it was impossible for the Ward Alliances to fund these year on year. The possibility of business sponsorship for the Christmas lights was discussed, although it was noted that there may be a health and safety issue here.

RESOLVED

- (i) That each Ward prioritises the efficient expenditure of the remaining Ward Alliance Funds in line with the guidance on spend.

20 Notes from the following Ward Alliances

The meeting received the notes from the Darton East Ward Alliance held on 12th May and 9th June 2016; Darton West Ward Alliance held on 11th July 2016; Old Town Ward Alliance held on 8th June 2016 and St Helen's Ward Alliance held on 9th June 2016.

Darton East – Comments were made about the success of the schemes in which the Ward Alliance had been involved. Thanks were expressed to all involved, particularly the volunteers. A problem was identified with the benches, which are smaller than envisaged. Greenworks have been working in the ward and the benches have been painted blue. Plaques have been donated as part of the project. 120 elderly people attended the Queen's 90th Birthday tea on 12th June, which was a great success.

Darton West – The Barnsley based Yorkshire Military Band has applied for funding, some of which will be granted on the proviso that the band support local community events such as Christmas lights/galas etc. The Mayors Parade was a great success. Problems have been experienced with litter being thrown from cars on to the verges despite visible signs that this is an offence.

Old Town – Nothing to add to the notes provided from the meeting held on 8th June 2016.

St. Helens – Clean and Green have been doing some excellent work in the Ward. The Gala will take place on Friday 29th July from 11 a.m. until 3 p.m. on the Memorial Field. The Mayor is attending for the opening. More active games are now provided at the Twilight Club. Cook and Eat sessions are held twice a week at Athersley

TARA, at which fruit kebabs proved particularly popular. It was reported that John Hallows has been awarded the British Empire Medal in the Queen's Birthday Honours list for his work with the Neighbourhood Watch.

It was reported that copies of the area magazine will be distributed later in the week through Royal Mail. Members were asked to report back if they didn't receive a copy. There may be duplication across some areas. Thanks were expressed to the Area Team for the preparation and production of the magazine. The Autumn/Winter edition will go out around Christmas time and Members were asked to think about what could be included so that as much local information as possible is captured and included.

RESOLVED that the notes of the respective Ward Alliances be noted.

Chair

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Item 5

BARNSELY METROPOLITAN BOROUGH COUNCIL

Council Meeting:

19th September 2016

Agenda Item: 5

Report of North Area Council
Manager

North Area Council Stronger Communities Grant Update

1. Purpose of Report

- 1.1 To update members about the North Area Council Stronger Communities Grant Projects performance.
- 1.2 To confirm that a process evaluation meeting has been arranged.
- 1.3 To determine if the Area Council intend to run the grants programme in 2017/18.

2. Recommendations

A Grants workshop will take place on the 20th September 2016. This workshop is open to all the North Area Council representatives. It is recommended that member note the date of the development workshop and it's core purpose:

- 2.1 **Members agree how the £29,766.00 remainder of the 2016/17 allocation will be utilised.**
- 2.2 **Members note the outcome and learning from the evaluation and approval process and agree to an amendment to the approval process.**
- 2.3 **Members agree to a revision of the guidance documentation both for applicants and the panel that provides clear instruction to applicants with regards to year on year applications from the same organisation.**
- 2.4 **Members consider if they wish to run the grants programme in 2017/18.**

3. Grants Project Performance Updates:

The remainder of the report is a summary of grant project performance in the first quarter of the funding period 2016/17. A further update will follow in November.

Ad Astra Barnsley CIC – Altering Perspectives: £19,940

The project consists of four strands: i) Living History which will involve working with school children and elderly residents to revisit the area industrial heritage. Considering how lifestyles have changed over the last 100 years. ii) Delivery of 80 personal health and social education sessions in North Area schools. iii) Run 15 engagement days, either family fun day or community days. iv) Family friendly volunteering with the young people already engaged with Ad Astra.

Project Update – Report Extract:

It's been a great start to the project. We have managed to hit the ground running on this new terms funded programme.

As we had already got extremely good contacts in schools we managed to arrange our new sessions very quickly on the back of the reputation we built last year. All the schools were very pleased to hear we had received funding to deliver another round of work for and with them.

In Horizon CC we did another round of 2-hour lunchtime drop-ins where we had 30 different young people attend over the half term project. One of the main topics we covered this time was Self Harming, which has become a 'bit of a trend' amongst some young women. There were more serious cases of this we had to become involved in and this lead to referrals to GPs and onto CAMHs Service.

In Carlton CC we have run one group with Y8s who were at risk of not graduating into Y9 – this was a mixed gender group of 12 young people who had become disengaged with the school curriculum they were in and out of Seclusion and often excluded from school. 50 % of the group were actually allowed to graduate. We have also started work with another group of young women – In this group of 12, 80% of the group are classed as 'Looked After Children' these are either with foster parents – extended family or transient between family and friends – several have CP orders and one young woman has a 12 month old son.

In Wilthorpe Primary School we have worked with 2 classes to deliver a PHSE Environmental project based on creating an Outdoor Classroom.

We run a very successful Family Fun Day working in partnership with several local groups and although the weather was not favourable to us we still managed to have almost 250 in attendance.

As part of the launch of Love Where You Live month we completed Litter Picks with our young people and volunteers in the St Pauls field area – Harry Road Park – Darton Park – Windhill Parks in Staincross.

Our Living History Project has also got off to a flying start with work being done in 2 classes at Summer Lane Primary and contact has been made with 3 groups and 1 residential home for work / interviews to be done in September.

Emmanuel Methodist Church – Integrate: £19,908

The principle aim of the project is to provide a series of appropriate activities so that different ages in the local community can engage in and benefit from, a sense of community belonging and cohesion. There will be a range of activities provided, ranging from inter-generational IT workshops to craft workshops and one off events, designed for older people as well as children and young people, and, in particular, opportunities for different generations to be together. There are three outcomes: i) Activity groups which enable young people to meet with their peers in a safe environment engaging in structured activities. Including the delivery of workshops focussing on personal well-being; especially self-esteem and aspiration. ii) Intergenerational activities iii) Provide activities and partnership opportunities to increase the awareness of environmental concerns

Project Update – Report Extract:

Although the project is still in its infancy, it has begun to make progress on the targets set out in the bid.

To begin with, the project had to employ a coordinator to facilitate groups and events. This was quickly achieved and they began to work on the project at the beginning of April.

1. Fusion events – these are monthly events are aimed at being community wide. They include a simple meal with activities which are suitable for both young and old alike. These events have proven to be very popular with demand for the groups growing each month. There have currently been 3 fusion events;
 - Beetle Drive
 - Christian Aid Big Breakfast
 - NSPCC games night
 - Queen’s birthday celebration
2. Monthly IT drop in for people needing IT support – although this has been a small select group of people accessing this, the people who have accessed this have found beneficial, especially with the low ratios to ‘expert’ volunteers it has meant that they have been able to get more out of the sessions.
3. Ignite Schools sessions – these self-esteem and emotional literacy sessions have principally taken place with secondary school children mainly at Horizon Community College. However a series of workshop days designed to help year 6 children during their transition to secondary school has enabled the project to work with a number of primary schools too. There has also been a history/RE day for young people in year 5 thinking about a local famous historical figure has enabled the project to engage young people to thinking about their local community as well as thinking about their own aspirations and life goals. Both the secondary school sessions and the primary school sessions have been well received by the students, parents and the schools themselves.
4. One Way and Reboot – these are the provision made to engage children and young people to be able to meet with their peers in a safe environment and

engaging them in structured activities. Although these groups have been a part of the work done at Emmanuel in the community for a number of years, the project has given it a new lease of life attracting even more children and young people.

5. Trash Bash – a litter pick was organised with the Friends of Wilthorpe Park and the Clean and Green team. Over 20 volunteers were encouraged to collect 50 bags of rubbish in the area between Asda and the Fleets collage building.
6. Volunteer recruitment and development. A group of volunteers have been identified to assist with the project, although this is not a definitive list as the project is constantly evolving. The volunteers have already been given the opportunity to attend a free first aid course, thus beginning the gaining of new skills for the volunteers and developing their skills.
7. Began talks with Age UK and Barnsley College to provide a monthly afternoon tea event to target over 40 socially isolated people.

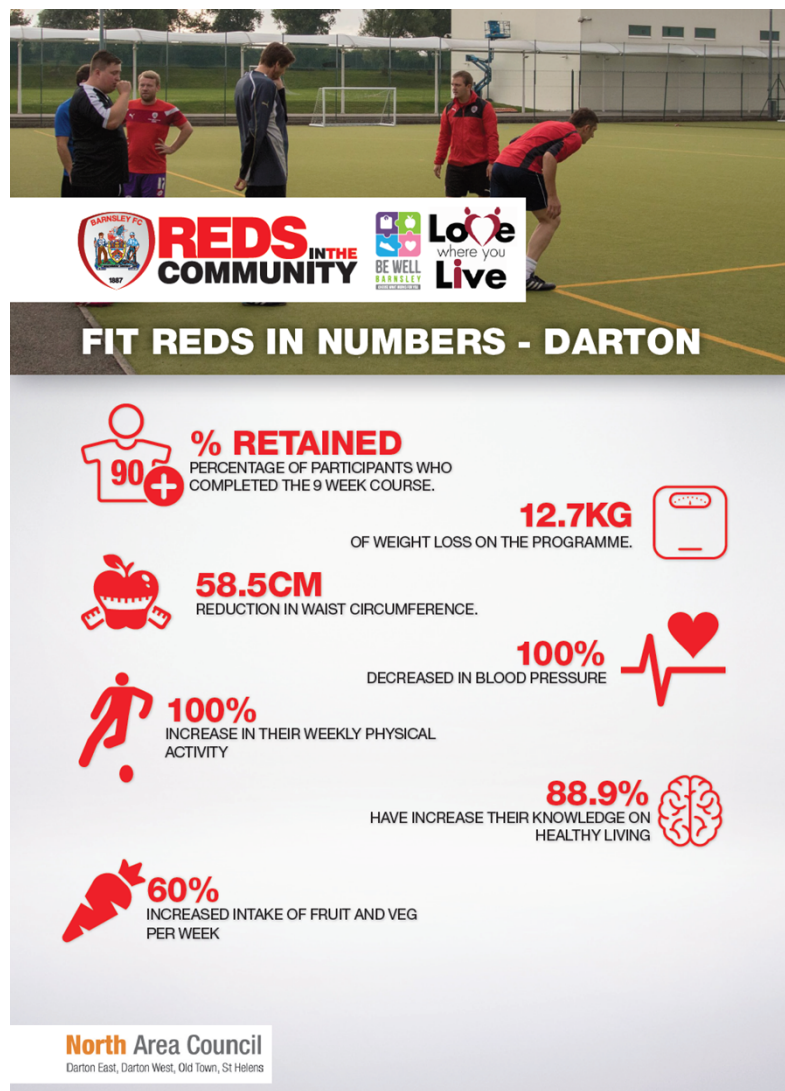
Reds in the Community: £10,593

The Fit Reds programme is delivered through a series of weekly sessions over the course of nine weeks. Through the Fit Reds programme, Fit Reds Health Trainers provide participants with information regarding diet, nutrition and healthy lifestyles along with vital one to one support. Fit Reds Physical Activity Coaches engage participants with physical activity suited to their individual needs. Using football and Barnsley Football Club as a hook, the programme supports men to make positive lifestyle changes and become more physically active. The programme will be available to 60 men across the North Area.

Project Update – 7th June to 2nd August, sessions ran at Darton College.

12 people signed up to the programme.

10 participants attended, with 9 completing the course.



A comprehensive project update will follow in the November report.

Royal Voluntary Service – Barnsley North Looking Out for Older People: £19,793

The project aims to tackle issues of health and wellbeing by working with older people to put together a package of support which will help find a way out of loneliness & isolation and to offer advice and signposting around other sources of help such as benefits entitlement, aids and adaptations etc. Their discussions will substantially be led by the older person themselves and will be used to put together a package of support aimed at reducing feelings of loneliness and isolation.

RVS will conduct at least 400 home visits to older people who have been identified as being at risk of loneliness and isolation.

RVS will create sustainability in 5 newly formed groups across the North Area.

RVS have stated as one of their outcomes that they will create 20 volunteering opportunities and recruit 5 volunteers by June 2016.

Project Update:

In this first quarter of the second year of the grant the Inclusion Officer has continued to develop links within the North Area with all relevant agencies and the general public.

She has helped to develop the groups already set up in the first year and is discussing the setting up of additional new groups.

Referrals for individuals have continued to come from family, friends, social care professionals and other local groups. The number of home visits is over target as new volunteers have joined existing volunteers from year one and we continue to try to provide opportunities for people to mix socially led by service users which will remain sustainable when funding ends.

Case study:

Mrs B from St Helens, recently lost her husband October 2015 whom she shared a bungalow with. Upon initially meeting Mrs B she was very tearful and stressed from everything that had recently happened and was in much need of companionship as she did not have any family. Mrs B was mobile and was able to get out and about, but lacked the confidence to do many things on her own such as shopping, post office trips, hospital appointments since her husband had passed away. Mrs B appreciated someone just calling around having a chat and seeing how she was; knowing she was receiving support was comforting. After about 2 months of seeing Mrs B she had started to fall around the house although refusing support during after speaking to Mrs B again after a 3rd fall, she gave me permission to set up a lifeline from independent living at home, from which she received a pendant to be able to press in the likelihood of an accident/ fall/ emergency. Mrs B's confidence has grown over time with visits and encouragement and she had started to make trips up to the post office, she has started to attend a weekly group at Churchfields. A volunteer became available and was introduced to Mrs B, with whom she formed a

good relationship with within a matter of weeks. Our volunteer now meets with our service user 1-2 times a week helping her with shopping and befriending in general.

4. Next steps

Member will meet on the 20th September 2016 to agree how the remainder of the funding will be utilised. The primary focus of the workshop will be to review and refine the guidance documentation and the evaluation and approval process

Officer Contact:
Rosie Adams

Tel. No:
01226 773583

Date:
31/08/2016

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Item 6

BARNSELY METROPOLITAN BOROUGH COUNCIL

North Area Council Meeting:
19 September 2016

Agenda Item: 6

Report of North Area Council
Manager

Financial Position and Procurement Update

1. Purpose of Report

- 1.1 This report provides the Area Council with a financial position and forecast for expenditure.
- 1.2 This report highlights the financial implication of the Opportunities for Young People: Positive Progressions – Stronger Futures pilot.
- 1.3 This report highlights the funding considerations required for a project that would build on the Small Business Survey results (earlier agenda item).

2. Recommendation

- 2.1. **The North Area Council should note the existing budget position and give consideration to how the funding is utilised to meet the needs of the North Area.**
- 2.2. **Members should consider which priorities they wish to concentrate for design and procurement of further commissioned projects which will address the Area priorities.**

3. Background

- 3.0 At the Area Council Meeting on the 25th July members agreed to the Positive Progressions – Stronger Futures pilot in principle. Project development has taken place subsequently and the tender pack is currently in draft format awaiting minor amendments. It has been proposed that this would have a contract value of approximately £50,000 to £60,000 for the first year's cohort. It is intended that the contract will be let for a year initially with the option to extend to accommodate two further cohorts (18months, +1yr, +1yr) without the need to go out to tender annually. If the project ran for a maximum of three years ending in November 2020 the total contract value is estimated at (£180,000).
- 3.1 At the Area Council Meeting on the 25th July the Area Council agreed to run a short research and consultation survey that ascertains the business

development needs of the small, independent and lifestyle businesses trading in the North Area. Barnsley Business and Innovation Centre (BBIC) have been conducting the research pilot. Based on today's presentation the area council must now agree if it wishes to commission a coaching and development offer for small independent businesses based in North Barnsley.

4. Procurement Progress Update

- 4.1. The procurement pack for the Positive Progressions – Stronger Futures is now in draft and schools are due to be consulted during September, before placing the tender advert in October. This contract would not go live until approximately May 2017.
- 4.2. At the meeting on the 25th of July the Area Council indicated that whatever the outcome of the small business pilot survey they would not wish to proceed with a large scale service offer until after the Local Plan had been signed off by inspectors in the autumn.

5. Financial Position

- 5.1. The appendix below shows a breakdown of the North Area Council's expenditure. Based on the current profiled spend agreed with the providers the North Area Council has £53,818 uncommitted from the period 2014/15 – 2016/17 budgets.
- 5.2. If the Environmental Enforcement 2017/18 goes ahead and the Young People's Positive Progressions project is agreed the Area Council will already have committed £80,000 of the 2017/18 allocation. This is profiled in the appendix.
- 5.3. No clear indication has been given regarding the future budget allocations for Area Councils post 2016-17. For the foreseeable future contracts will be let on a year by year basis with break clauses.

6. Future Commissioning

- 6.1. Members are asked to consider if they wish the following contracts to be extended, confirmation will be needed in November 2016:
 - Environmental Enforcement (April 2017 would be the start of year 2 of a 3 year contract).
- 6.2. Members are asked to consider if they wish to run the Community Grants in 2017/18, confirmation will be needed in November 2016 to allow for advertisement and evaluation.

6.3. Members are asked to consider if they wish the following projects to be re-tendered in September 2017, a decision would be needed in January 2017 to allow for procurement to take place:

- Anti-Poverty
- Clean and Green

Officer Contact:
Rosie Adams

Tel. No:
01226 773583

Date:
31st August 2016

Appendix 1:
NORTH AREA COUNCIL - COMMISSIONING BUDGET - 2014/15 – 2017/18

Project / Service	Provider	Contract Start Date	Length of Contract	Total contract value	Commissioning Budget 2014/15		Commissioning Budget 2015/16		Commissioning Budget 2016/17		Projections 2017/18	
					Profile	Actual	Profile	Actual	Profile	Actual	Profile	PROJECTED
Base Expenditure						£ 400,000		£ 400,000		£ 400,000		£ 400,000
Summer Internship (2014)	C&K Careers	Apr-14	6 months	£ 39,410	£ 39,410	£ 36,320						
Environmental Enforcement (2014-15)	Kingdom Security Services	4th August 2014	1 year	£ 107,093	£ 71,395	£ 71,395	£ 35,697					
	BMBC Community Safety	4th August 2014	1	£ 19,752	£ 19,752							
Healthy Eating, Healthy Lifestyles	SWYP(NHS)FT	16th October 2014	18 months	£ 99,385	£ 29,225		£ 70,160					
Summer Internship (2015)		9th March 2014	20 months	£ 42,065	£ 1,330		£ 37,495		£ 3,240			
Stronger Communities Grant (2015)	Various x6	Apr-15	1 year	£ 100,000			£ 100,000					

Creating a Cleaner and Greener Environment in partnership with local people	Anvil CIC	14th Sept 2015	1yr + 1yr	£ 150,192			£ 44,316		£ 74,803		£ 31,073	
Anti-Poverty - Financial Inclusion (Contract value amended Jan16)	CAB & DIAL	14th Sept 2015	1yr + 1yr	£ 148,120			£ 42,263		£ 75,000		£ 30,857	
Environmental Enforcement Aug15-Mar16)	Kingdom Security Services	4th August 2015	9 months	£ 81,844			£ 81,844					
	BMBC Community Safety	4th August 2015	9 months	£ 21,922			£ 21,922					
Fixed Penalty Notice Income				-£ 65,844		-£ 19,065	-£ 46,779					
Parking Penalty Notice Income				-£ 4,307					-£ 4,307			
Community Magazine Distribution Costs (Edition 1 - Dec 2015)			1 year	£ 2,282			£ 2,282					

Celebration Event Nov 15				£ 3,000				£ 3,000				
Environmental Enforcement (2016/17)	Kingdom Security Services			£ 120,640					£ 120,640			
	BMBC Community Safety			£ 25,000					£ 25,000			
Summer Internship (2016) (£94,651 - N, NE & S)	C&K Careers			£ 31,550					£ 31,550			
Stronger Communities Grants (2016/17) £100,000				£ 100,000					£ 70,234		£ 29,766	
Community Magazine Distribution Costs 2016/17 Edition 2 & 3 (£2,793.30 per edition)		July 2016 & Dec 2016		£ 5,587					£ 5,587			
Parks Contingency fund (play areas)	Parks Services			£ 10,000					£ 10,000			

Funding devolved to Ward Alliance (2016/17)				£ 40,000					£ 40,000		
Small Business Survey	BBIC	Aug-16	1 months	£ 2,250					£ 2,250		
Environmental Enforcement (2017/18) & (2018/19) - £120,640 + BMBC £25,000	Kingdom Security Services			£ 120,640						£ 120,640	
	BMBC Community Safety			£ 25,000						£ 25,000	
Positive Progressions - Stronger Futures (20months+1yr +1yr = £180,000)				£ 55,000						£ 55,000	

Expenditure Incurred in year	£ 142,047	£ 392,200	£ 453,997	£ 292,336
In year balance	£ 257,953	£ 7,800	-£ 53,997	£ 107,664
Balance Including any base expenditure not used in the previous financial year		£ 265,753	£ 211,756	£ 319,420
Total Commitment Allocation remaining	£ 1,280,581			£ 319,419

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Item 8

BARNSELY METROPOLITAN BOROUGH COUNCIL

**North Area Council:
Monday 19th September 2016**

Agenda Item: 8

**Report of the
North Area Council Manager**

NAC Opportunities for Young People – Project Development Update

1.0 Purpose of Report

To update the North Area Council on the progress that has been made by the working group to develop a project to meet the priority – *Opportunities for Young People*.

2.0 Recommendation

2.1 That the North Area Council note the procurement strategy attached, appendix 1

2.2 That the North Area Council will plan to sign off the procurement strategy to enable the procurement advert to be placed in October 2016.

3.0 Background

3.1 Following the Area Council Meeting on Monday 4th April it was agreed that although the Area Council have been very pleased with the Summer Internship project and can see that it has produced good outputs and exciting outcomes, the Area Council would like to explore a more targeted piece of work.

3.2 On the 25th April Cllrs Burgess, Cherryholme, Grundy, Platts, Tattersall and Rosie Adams met with representatives from the Young People's Skills and Enterprise Service and Targeted Intervention Advice and Guidance (TIAG) including David Benbow, Jeff Townend, Chris Sorby and Angela Lomax for a workshop. The BMBC Core offer, existing gaps in provision and projects that have been observed to work well were discussed. At the end of which North Area council representatives had identified that they would like to develop a project that is specifically aimed at re-engaging young people who have triggered the Risk of NEET (Not in Education, Employment or Training) Indicator (RONI). It is hope this would enable preventative action to be taken and help improve life chances for the young people who meet the criteria.

3.3 A project proposal was developed to meet the needs identified in 3.2, please refer to appendix 1.

3.4 On the 18th May the Councillor working group reconvened and were again supported by specialist officers. The project proposal was tabled by Chris Sorby and a very productive discussion took place. The working group were supportive of the proposal and agreed for it to be placed on the

- agenda for the Area Council on the 6th June. It was acknowledged that to procure a provider who can evidence success in this field and who can ensure quality, skills and commitment over 18 months -2years the anticipated value of the contract would require further consideration.
- 3.5 At the Area Council Meeting on the 6th June members indicated that they were happy with the project proposal and agreed to the project being developed in more detail prior to a decision to procure the service.
 - 3.6 The Area Manager and Chris Sorby planned a meeting with schools for 7th July and had a further meeting Jane Allen (Senior Education Welfare Officer) on the 13th July.
 - 3.7 The Area Manager has discussed with project with Family Intervention Service, Youth Offending Team and the Stronger Families lead to raise awareness and prevent duplication.
 - 3.8 The Area Manager and Glyn Stephenson have been developing the tender pack.

4.0 Project Proposal

Please find the outline service specification attached, appendix 1.

5.0 Coproduction and Contract Management

- 5.1 It has been acknowledged that to ensure this project is successful ongoing knowledge, support and advice will be needed from the Skills, Enterprise and Employment Service.
- 5.2 It is therefore recommended that development, procurement and contract management is conducted jointly for the duration of the project to maximise the likelihood of success.

6.0 Area Council Input

- 6.1 Contract Value: approximately £55,000 - £60,000 per annum (Accommodating: two part time staff, plus contract management, activities and overheads.)
- 6.2 Contract Length: 18 months working with a cohort of 20 young people. With the option to extend by a further two years (+1+1). A 6 month break clause is incorporated in the contract.
- 6.3 Price : Quality Split for procurement: 20:80

7.0 Procurement Timeline

- 7.1 The Procurement Officer aligned to the Area Councils has been notified of the project proposal and will need to be included in the development for the specification and tender documents.
- 7.2 Intention is that the opportunity should be advertised in mid October 2016.
- 7.3 Anticipating that the contract will be let in early 2017
- 7.4 Contract will commence in May 2017.

8.0 Risks

- 8.1 Level of school engagement. To reduce this risk it has been suggested that a steering group be introduced that will meet at regular intervals to share operational information and keep the stakeholders engaged. This would involve specific cases being discussed so would be an officer meeting.

- 8.2 Overlap with other core services: Education Welfare, Stronger Families. It is proposed that other stakeholders are involved in the identification of suitable programme participants. The Early Intervention and Prevention Strategy Lead has offered support to help prevent duplication.
- 8.3 Schools may object to the withdrawing of the Summer Internship 2014, 2015, 2016 provision, which has been very well received.
- 8.4 The identified cohort will be challenging and this may have implications on engagement and retention for a provider. However engagement and retention are key part of the performance monitoring criteria.
- 8.5 The service outline dictates that the provider will work with Darton College, Holy Trinity, Carlton Community College and Horizon Community College. Working with 20 young people from up to four schools in the first year of delivery will be extremely challenging for any provider. This will need to be discussed with the schools to identify a practical solution.

9.0 Next Steps

- 9.1 It has been agreed that the Members who have been involved in the process remain as a project steering group, ensuring connectivity with the Area Council. The practicalities have yet to be defined.
- 9.2 A further meeting is planned with school representatives for mid-September to bring them up to speed on developments that have occurred over the summer break and ensure that they are supportive of the project prior to procurement.

Officer Contact:
Rosie Adams

Tel. No:
01226 773583

Date:
1st September 2016

Appendix 1:

**ON BEHALF OF BARNSLEY
METROPOLITAN
BOROUGH COUNCIL**



NORTH AREA COUNCIL

PROCUREMENT STRATEGY

September 2016

**POSITIVE PROGRESSIONS –
STRONGER FUTURES PROJECT**

**Contact :
Rosie Adams
North Area Council Manager**

North Area Council

Darton East, Darton West, Old Town, St Helens

PROCUREMENT STRATEGY

NORTH AREA COUNCIL

Positive Progressions – Stronger Futures Pilot Project

INTRODUCTION

Our Future Council Priorities are:

- Thriving and vibrant economy
- Citizens achieving their potential
- Strong and resilient communities

The aims of area governance are to:-

- Ensure people of all ages have a much greater involvement in designing services and actively participating in improving their lives
- Support the many benefits of volunteering and foster the many and diverse opportunities for residents to gain new skills and experiences through volunteering
- Ensure customer services and the citizen experience of access is improved
- Engage local communities in helping to shape the decisions and services in their neighbourhood
- Ensure the Council operates fairly and demonstrates total commitment to equalities in policy and practice
- Establish new models of delivering services guided by local choice and need

A key purpose of area councils is to grow community capacity by commissioning local services and volunteering.

Positive Progressions – Stronger Futures

The North Area Council is looking for a provider to work with twenty Y10 pupils during the summer break and then into the following Y11 academic year. The group will be made up of young people disengaged from learning and at risk of becoming NEET. The young people will be identified in conjunction with participating schools and the local authority using the Risk of NEET Indicator (RONI). Participants will reside in or attend schools within the North Area Council Area. This includes the Wards of Darton East, Darton West, Old Town and St. Helens. The programme will engage with difficult to reach young people and help ensure they make the most of their remaining time in secondary education and make a positive progression into an appropriate Post 16 learning opportunity and then beyond.

SPECIFIC AIMS AND OBJECTIVES OF THE PROJECT, INCLUDING SOCIAL VALUE

AIM

This is a programme aimed at Yr10 and then into Yr11 students who are dis-engaged from learning and are at risk of becoming NEET.

It is focussed on supporting young people to improve their school attendance, gain qualifications and progress into and remain in further learning Post-16.

OBJECTIVES

Individuals

- Improve attendance by an agreed % from the end of Year 10 until the end of Year 11
- Ensure GCSE target grades are achieved and in some cases exceeded
- Ensure progression into Post-16 learning
- Stay in Post-16 learning for at least 12 months

Organisation

- Contribute to the achievement of the councils 2020 NEET target of 3.8%
- Participating schools improve their NEET/Not Known/In Learning performance
- 100% of participants in learning as of November 2018
- 95% of participants retained in learning as of April 2019
- 90% of participants retained in learning as of October 2019

Social Value Indicators

- Increased number of economically active young people
- Enable young people to take personal responsibility for their own career development and future employability
- Contribution to the development of strong local networks
- Stronger, more cohesive communities
- Sustainable development of communities to promote their independence (self-help), ability to thrive and resilience
- Local spend
- The provider will ensure that all persons employed to deliver the contract are as a minimum paid the national 'living wage'.

The Expected Service Outcomes are:-

- Improved personal aspirations
- Improved behaviour in school
- Increased confidence
- Increased self esteem
- Improved emotional intelligence

- Increased positive communication
- The Expected Service Outputs are:-
- Personal developments plans for each student
- Improved school attendance
- Exam result targets achieved (improved attainment compared with predicted grades)
- Individuals make a positive progression into post 16 learning

CONTRACT START DATE/ CONTRACT PERIOD

The contract start date is the April /May 2017

It is anticipated that the contract will be for 18 months. The initial period will be a pilot, with an option to extend by 12 months and then a further 12 months (18 months +1year +1 year).

The contract would commence in April/May 2017 and expire in November 2020. If all potential extensions are taken up by the North Area Council.

However, a 6 month break point exists when performance and achievement of outcomes will be reviewed and, on the basis of findings, decisions will be taken to either continue to full term or cease the contract. Decisions will be based upon demand for the service, performance and budget availability.

Extensions to the contract will be granted on condition of all three indicators below being met:

- Continued availability of Area Council funding after 31st March 2017 for each financial year
- Satisfactory performance by the appointed provider meeting all required outcomes
- The service continuing to be an identified local priority as decided by the North Area Council

Budget

The budget for the service is estimated to be in the region of £55,000 over an 18 month delivery period.

The Total contract value should all options to extend the contract be taken by the North Area Council would be approximately £165,000.

PROJECT TEAM

- Project Sponsors – North Area Council Opportunities for Young People’s Priority Working Group

Project Team

- Glyn Stephenson -Commissioning and Procurement Lead
- Rosie Adams -North Area Manager & Contract Manager
- Angela Lomax -Raising Participation Service Manager
- Chris Sorby -TIAG Service Manager

Client for Project

- North Area Council

Tender Evaluation Panel

The Tender Evaluation panel will comprise of the following people

- Rosie Adams North Area Manager and Lead Commissioner
- Glyn Stephenson Commissioning and Procurement Lead
- Angela Lomax Raising Participation Service Manager
- Chris Sorby TIAG Service Manager
- TBC School Representation

The evaluation panel members have been selected for their cross section knowledge and specialisms in the services to be provided and their knowledge of the local area and community.

The presentation stage of the evaluation will involve whole project team and user group’s whose opinions and views will be recorded and considered in the evaluation by the evaluation panel.

PROCUREMENT CONSIDERATIONS

After initial research it was concluded that the best approach to engage the market was an open tender process as the most appropriate for this project.

As there is uncertainty as to the provider capacity in the market, an open tender would lead to a less bureaucratic with a one stage event so not discouraging suppliers from forwarding bids. The purpose of the bid is to receive as many different proposals as possible from that meet a minimum quality threshold for suitability to deliver the service

The open tender has the following advantages for this particular project

- It is a single stage process so one evaluation process and one feedback stage. Therefore no Pre- Qualification Questionnaire (PQQ) stage saving time in tender documentation preparation.
- An advertisement is placed for all those interested to register, all those registered can see the tender documentation immediately and assess if they are interested.
- Allows all tenderers that return a tender proposal to be considered this will enable the council to fully test the market.
- Certain qualifying criteria can still be included in the evaluation to exclude totally unsuitable organisations.
- Price / quality evaluation criteria can still be included but must be stated up front

The process still allows for a clarification / presentation stage but these must be stated including how they will be evaluated and the processes for performing them within the tender documentation

PROCUREMENT OUTCOMES

The expected outcomes from the procurement evaluation process the Tender Evaluation Panel will seek to obtain the most economically advantageous tender following a Price Quality Evaluation.

PROCUREMENT STRATEGY/ METHOD

The method of procurement for the project is the open procurement process through the OJEU process.

The activities to this method of procurement comprise of the following:

- Open Competitive Tender
 - Preparation of the Specification/ Tender Document (ITT)
 - Drafting of the Contract Terms and Conditions
 - Price & Quality Evaluation Methodology in order to award to the most economically advantageous tender
 - ITT Approval to proceed to tender
 - Dispatch of Contracts Finders notice through YORtender
 - Placing tender and advertisement on YORtender for the expression of Interest from suitable contractors
 - Tender Return
 - Tender Presentations
 - Tender Evaluation
 - Tender Report and Approval to Award
 - Tender Award
 - Contract Lead-in period for new contract

Project Plan /Timescales

The project timescales are

Area Council date for Specification Agreement.	19 th September 2016
Finalise Tender Pack	30 th September 2016
Contracts Finder Tender Advertisement	Mid October 2016
Tender Live on Yortender	Mid October 2016
Deadline for Tender Queries	
Tender Return	End November 2016
Tender Evaluation	December – January 2017
Tender Presentations ???	w/c 16 th January 2017
Tender Report and Approval to Award	January 2017
Issue of Letter Intent and Contract	31 st January 2017
Contract Lead in Period	February – April 2017
Contract Start Date/ Commencement of locally commissioned services	1 st May 2017

TENDER EVALUATION PROCESS

The evaluation process will seek to obtain the most economically advantageous tender following a Price/ Quality Evaluation.

Adverts will be placed on YORtender (BMBC's electronic tendering system) inviting expressions of interest from suppliers wishing to tender for the service

The Tender Evaluation teams will evaluate and score submissions at all stages of the procurement process, and will co-ordinate the distribution of specialist areas of the submissions, for scoring and input by the relevant experts.

Each element of the submissions will be evaluated by the same scorers/evaluators, although the scorers/evaluators may differ between elements.

The evaluation processes will be subject to approval by the main project sponsors at key decision points, at final contractor recommendation stage. The reviews will provide assurance that the project can progress successfully to the next stage, and that the business aims and compliance issues are being achieved/addressed.

All participants will be briefed on the commercial sensitivities associated with the assessment, and reminded of their obligations with regards to the management and protection of tender information.

The Process:

Records will be maintained throughout the process that provide justification for actions/decisions taken and are fully auditable. Scoring sheets will be utilised for all stages.

Outline criteria to be established to determine the ability and capacity of applicants to successfully undertake the service (see later for details), and these criteria will be scored using a pass/fail criteria as part of the overall evaluation of the open tender. Questions can include specific qualifications, organisational membership's technical references, where relevant to ensure a minimum standard required technically and legally to provide the service.

The tender evaluation process is designed to identify the successful contractor/provider and award the contract. Any Organisations can register interest and submit a tender response to the tender advert. For the tender quality evaluation, outline criteria and detailed sub-criteria have been established to determine final contractor selection (see later for details). The weightings for the outline criteria have been set to reflect their respective levels of importance. Weightings for the detailed sub-criteria will be developed and published in the Invitation to Tender.

The tender shall set out how this will be performed so the tenderer can understand how its bid will be evaluated.

A consensus scoring meeting will take place for the final tender quality evaluation where the final evaluation scores will be arrived by consensus of the whole evaluation panel. The final consensus scores will signed and dated by all evaluation panel member's to demonstrate the evaluation is agreed by all.

Unsuccessful applicants/ tenderers will be de-briefed through feedback on the written response

Price: Quality Split

A Price Quality Evaluation will be utilised for the tender evaluation, to conclude final provider selection and award the contract. To arrive at the most appropriate ratio of Price Quality, the aims and objectives, and the contract management/monitoring requirements have been consolidated and categorised according to the main drivers underpinning their achievement i.e. Price, Quality, or a combination of Price and Quality, as follows:-

Categorisation of Key Objectives and Contract Management/Monitoring Requirements		
<u>Price</u>	<u>Quality</u>	<u>Price and Quality</u>
No Disputes	Effective team working	Delivery of Value for Money
	Safe and Healthy Environment for All	Highly Satisfied User/Client
Delivery of project within the available budget	Equality & Diversity	Management and Mitigation of Risk
	Sound contract management	Open, Accurate and Timely Communication
Highly satisfied client	Effective Resident Engagement	
	No Complaints	Effective financial reporting
	Improved personal aspirations	
	Improved behaviour in school	
	Increased confidence	
	Increased self esteem	
	Improved emotional intelligence	
	Increased positive communication	
	Personal developments plans for each student	
	Improved school attendance	
	Exam result targets achieved (improved attainment compared with predicted grades)	
	Individuals make a positive progression into post 16 learning	

Of the xx consolidated aims and objectives, and the contract management/monitoring requirements for the service, 3nr. are derived from price, 16nr. are purely from quality considerations and 4nr. are derived from a combination of both. On the basis of this categorisation, it is proposed that a Price Quality ratio of 20:80 is adopted, in favour of quality.

Evaluation of Tenders

The tender will be divided into three sections

Section One – Technical Capability which will be assessed on a Pass/ Fail

Section Two – Tender Bid – Price Quality

Section Three – Presentation

Those who pass all the questions in Section One will then have their bid evaluated under the Price / Quality Evaluation Criteria detailed in Section Two and the Presentation / Interview stage

The successful bidder will be the highest scoring bid from Price / Quality / Presentation who achieved pass to all questions in Section One

The Evaluation Criteria:

For the tender quality evaluation, criteria have been established to determine final provider selection (see below). The criteria have been cross-referenced against the key aims and objectives of the service. The weightings for the criteria have been set to reflect their respective levels of importance, and a series of questions will be set within the body of the tender documentation to test provider quality credentials in these specific areas.

Some of these criteria are for information only and some are PASS/FAIL criteria. The remaining criteria will be individually awarded a score according to the standard of information provided by the applicant.

For those criteria that constitute PASS/FAIL elements, failure will result in elimination from the process.

The various criteria are listed below, along with the proposed weightings and the presence of PASS/FAIL elements, where applicable.

The criteria are:-

<u>Tender Quality Evaluation Criteria</u>	<u>Weighting %</u>
1. Organisational Information	Information

	Only
3. Financial Information	PASS/FAIL
4. Health & Safety	PASS/FAIL
5. Safeguarding	PASS/FAIL
6. Experience	PASS/FAIL
7. Premier Supplier Scheme	PASS/FAIL
5. Technical Capacity:- <ul style="list-style-type: none"> - Proposed methodology for delivering the service - CV's of persons delivering the service - Outcomes – Proposed Evaluation Methodology - Targets and Supporting Evidence for Outputs - Quality Assurance/Accreditations - Customer Care 	60%
6. Contract Management:- <ul style="list-style-type: none"> - Financial, Budget and Change Management/Reporting 	
7. Social Value:- <ul style="list-style-type: none"> - Increased number of economically active young people - Enable young people to take personal responsibility for their own career development and future employability - Contribution to the development of strong local networks - Stronger, more cohesive communities - Sustainable development of communities to promote their independence (self-help), ability to thrive and resilience - Local spend - The provider will ensure that all persons employed to deliver the contract are as a minimum paid the national 'living wage'. 	
8. Interview	40%
	100%

Part One – Technical Capability

Part One of the Quality submission details a number of questions which are designed to test the capability of the tenderer to provide the service a minimum standard and each question will be a pass/fail.

A tenderer who scores a fail for any question in part one will be eliminated from the tender process

Part Two –Tender Bid - Quality/Price

Quality Evaluation

The tenderer responses to questions will be individually awarded a score according to the standard of information provided by the applicant. The proposed scoring matrix will be bespoke to each question set and will be in accordance with the tender evaluation and scoring methodology.

Individual questions will be scored on a scale of zero to five and each question is accompanied with a scoring matrix to indicate the level of information required in order to gain a maximum score.

Individual question are weighted as to their importance within the overall marks available to the quality evaluation in the tender.

This highlights to the tenderer the questions which carry the most importance in the selection process

The highest quality score gets 80 points and the others are allocated marks pro rata to the highest scorer.

Therefore in an the example where

Tenderer A scored 75 out of the possible 80 maximum marks

Tenderer A scores 80 marks

Tenderer B scores $45/75 \times 80$ marks = 48

The consensus scores of the tender evaluation panel will be transferred to Price/Quality Evaluation Summary sheets, see example document shown at Appendix A.

Price Evaluation

Tenders which exceed the budget envelope will be rejected; the tender documentation will state the budget envelope which should not be exceeded.

The tender priced submissions will be separately evaluated as part of the tender evaluation. Individual priced components will be summarised into tender figures/bids for the whole of the work/service and for the duration of the contracts.

Unacceptably low or high bids may be discarded. A tender will be assumed to be unacceptably (abnormally) low if of all tenders submitted, it seems to be abnormally low by not providing a margin for a normal level of profit, and the tenderer cannot explain the price on the basis of economy or efficient service delivery method, .

Arithmetically incorrect tenders after checking will be corrected to the arithmetically correct figure

All returned tender submissions will be scored out of 100 points and 20 will be allocated to both price/ and 80 points to quality (20/80 Price/Quality)

Price Evaluation Methodology

The lowest priced tender will receive 20 marks.

The methodology for the calculation for points for other tender is:-

100 points will divided by the lowest tender, multiplied by the difference between the lowest and the tender being compared.

This figure is then deducted from the maximum price points of 100 to determine the price points to be awarded to the tender being compared.

Eg

Lowest acceptable tender = £1,000,000.00 = 100 points

Fourth lowest acceptable tender = £1,250,000.00

Difference between lowest and fourth lowest = £250,000.00

$\frac{100}{£1,000,000} \times 250,000 = 25$ (100 – 25 = 0.75)

£1,000,000

Price points allocated to the fourth bid is 20 X 0.75 = 15 points

The top two total aggregated scores of both price and quality will shortlisted for the presentation. All other tenderers will be eliminated at this stage.

Part Three- Interview / Presentation Stage of the Evaluation

The interview stage will incorporate initial tenderer presentations and the posing of formal interview questions.

The subject of the presentation and the scoring methodology will be detailed in the an invite to the tenderers shortlisted for the presentation stage

Interview questions will be determined to further interrogate the detailed tender evaluation sub-criteria, and address any perceived gaps/issues in the tender documentation and specification identified during the tender submission evaluation stage.

The presentation and response to interview questions will be allocated 40% of the 80% of percentage marks out of the overall evaluation criteria according to the content/standard of responses/experience demonstrated/information provided against the scoring methodology pre determined prior to the presentations.

The tenderer giving the best presentation / interview will attract the maximum score available for the presentation stage (eg 10 marks), with other tenderer (if invited) being scored out, in relation to the highest presentation score.

The interview / presentation will be presented by the tenderers to a wider audience than the tender evaluation panel:-

The selected audience will include the tender evaluation panel and selected users of the service, It is proposed that the users will be forward opinions and view s on the presentations which will be recorded but the scoring of the presentation will be performed by the evaluation panel taking account of users view and opinions

Tender Quality Evaluation Summary

For each quality appraisal stage (stages 2 and 3) the scores of evaluators for each evaluation criteria and the presentation will be discussed for each tenderer, and a consensus score will be agreed by all members of the evaluation panel.

Notes and reasons for the groups consensus scores will be recorded and signed by all evaluation panel members

Prior to incorporating price scores, the evaluation team will undertake a holistic review of the whole quality appraisal, considering all information obtained during Part 2 (tender responses) and), and scoring against pre-determined critical success factors (Yet to be detailed), but shall be concluded and included within the Tender Document . This is a reality check to confirm, or otherwise, the consensus quality scores concluded at Part 2.

APPENDIX A

PRICE/QUALITY/PRESENTATION EVALUATION SUMMARY

TENDERER	PRICE POINTS	PRICE SCORE X 20% (A)	TENDER QUESTIONNAIRE POINTS	INTERVIEW POINTS	TOTAL QUALITY POINTS	QUALITY SCORE X 80% (B)	TOTAL SCORE 100% (A) + (B)	RANKING
Tenderer A								
Tenderer B								
Tenderer C								
Tenderer D								
Tenderer E								
Tenderer F								

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BARNSLEY METROPOLITAN BOROUGH COUNCIL

North Area Council:
19th September 2016

Agenda Item: 9

Report of the
North Area Council Manager

Devolved Ward Budget and Ward Alliance Funds

1. Purpose of Report

- 1.1 This report updates the North Area Council on progress in each Ward in expending the Ward Alliance Fund.

2. Recommendation

That each Ward in the North Area Council area prioritises the efficient expenditure of the remaining Devolved Ward Budgets and Ward Alliance Funds in line with the guidance on spend.

3.0 Introduction

- 3.1 As part of the decisions made by the Council's Cabinet in 2013 each Ward was allocated an annual Ward Alliance Fund of £10,000. In addition the Area Council has devolved £10,000.

- 3.2 All funding decisions must meet with Ward Alliance approval and be allocated with in accordance with the ward Alliance Finding 2016/17 – Briefing Note. Please refer to appendix 2 for further information.

- 3.3 In considering projects for the use of the Devolved Ward Budget, Members will need to be satisfied that:

- it meets a recognised need for the Ward,
- it is in the wider public interest (whole community can potentially benefit),
- it represents value for money.

4.0 Position Statement

- 4.1 The full grant allocation for the North Area's Ward Alliances for the year 2016/17 is £94,149.

- 4.2 By ward:

Ward	Allocation	Allocation Remaining
Darton East	£20,748	£14,986.52
Darton West	£20,085	£12,668.04
Old Town	£27,177	£26,558.76
St Helens	£26,139	£22,581.00
Area Total	£94,149	£76,794.32

4.4 Please refer to Appendix 1 for a full breakdown.

5.0 Challenges and Opportunities

5.1 All wards should take an opportunity to consult on their ward plan during 2016/17. This will help the Ward Alliances to review the existing plans and reaffirm their ward priorities.

5.1 Any projects requiring a long lead in time will require the involvement of the Area Team as early as possible.

Officer Contact:
Rosie Adams

Tel. No:
01226-773583

Date:
1st September 2016

Appendix 1:

2016/17 WARD FUNDING ALLOCATIONS

For 2016/17 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to their Ward Alliance. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level. The North Area Council have elected to devolve £10,000 per ward to each Ward Alliance in the North Area.

The carry-forward of remaining balances of the 2015/16 Ward Alliance Fund will be combined and added to the 2016/17 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

DARTON EAST WARD ALLIANCE

For the 2016/17 financial year the Ward Alliance has the following available budget.

£10,000	base allocation
£748	carried forward from 2015/16
£10,000	devolved from Area Council
£20,748	total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £10,374.00	Allocation Remaining £20,748.00
Mapplewell & Staincross Village Hall - Queens 90th Birthday Celebrations	£2636.58	£1,318.29	£9,055.71	£18,111.42
Mapplewell & Staincross Greenspace & Recreational Group - Bedding plants for Mapplewell war memorial	£200.00	£200.00	£9,055.71	£17,911.42
Mapplewell & Staincross Greenspace & Recreational Group - Dog bin provision	£1,765.00	£1,765.00	£9,055.71	£16,146.42
Mapplewell & Staincross Greenspace & Recreational Group - Queens birthday celebration planting	£530.30	£530.30	£9,055.71	£15,616.12
Hope Street Allotment work	£629.60	£0.00	£8,426.11	£14,986.52

DARTON WEST WARD ALLIANCE

For the 2016/17 financial year the Ward Alliance has the following available budget.

£10,000	base allocation
£85	carried forward from 2015/16
£10,000	base allocation
£20,085	total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £10,042.50	Allocation Remaining £20,085.00
Gawber History Group – Gawber Glass House Blue Plaque	£400.00	£400.00	£10,042.50	£19,685.00
Wilthorpe & Redbrook Afternoon Club	£301.96	£301.96	£10,042.50	£19,383.04
Hanging Baskets installation & maintenance	£2500.00	£0.00	£7,542.50	£16,883.04
The Yorkshire Military Band - Music in the Community	£1,500.00	£1,500.00	£7,542.50	£15,383.04
Re-site litter bin at Day House Estate, Redbrook	£60.00	£0.00	£7,482.50	£15,323.04
Purchase & installation of community notice board at Redbrook & Wilthorpe Community centre	£1,155.00	£0.00	£6,327.50	£14,168.04
3 Interactive learning boards - Barugh Green	£1500.00	£0.00	£4,827.50	£12,668.04

OLD TOWN WARD ALLIANCE

For the 2016/17 financial year the Ward Alliance has the following available budget.

£10,000	base allocation
£7,177.00	carried forward from 2015/16
£10,000	devolved from Area Council
£27,177.00	total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining
			£13,588.50	£27,177.00
Willowbank Special Interest Group – Willowbank Walk	£618.24	£618.24	£13,588.50	£26,558.76

ST HELENS WARD ALLIANCE

For the 2016/17 financial year the Ward Alliance has the following available budget.

£10,000	base allocation
£6,139	carried forward from 2015/16
£10,000	devolved from Area Council
£26,139	total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £13,069.50	Allocation Remaining
Clean & Green Team – Laxton Road Allotments clear up	£190.00	£0.00	£12,879.50	£25,949.00
Dog bin for Smithies Rec	£1,628.00	£0.00	£11,251.50	£24,321.00
Athersley TARA - Cook & Eat	£1,350.00	£1,350.00	£11,251.50	£22,971.00
Twilight Group - Reducing Isolation	£390.00	£390.00	£11,251.50	£22,581.00

Appendix 2:

Ward Alliance Funding 2016/17 - Briefing Note

2016/17 Allocation

For 2016/17 each Ward will have an allocation of £10,000 Ward Alliance Fund.

Carry-forward Ward Alliance Fund

Any carry-forward of remaining balances of existing Ward Alliance Fund at year-end will be combined and added to the 2016/17 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

Area Council Devolved Funding Allocation

Discretionary Area Council payments will not be made to any Ward Alliance with more than £10k of remaining in-year budget.

Area Councils have the option to allocate up to £20,000/ward from the Area Council budget to their Ward Alliance. This is discretionary to each Area Council and the amount to be allocated is flexible up to the maximum of £20,000/ward.

Match funding

Overarching principle for all of the resources described above :

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment).

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture however we would always strongly encourage as much matching as possible in here in the spirit of the key principles behind the Area arrangements of encouraging greater contributions from other sources (businesses and community)

Note we will keep this under review during 2016.

Ward Alliance Funding 2016/17

Basic Allocation £10k

+

Carry-forward Ward Alliance Fund £x

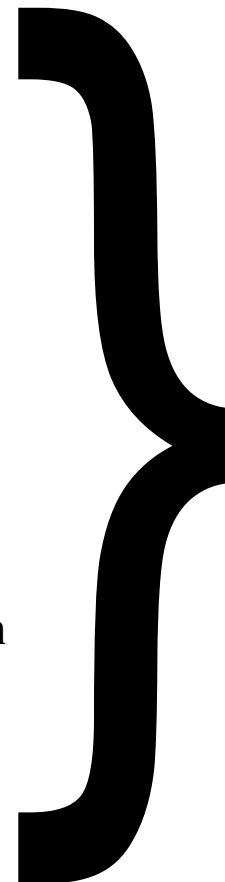
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**Discretionary Area Council Allocation
£x**

(maximum £20k – not available where Ward
Alliances have more than £10k in year balance)



**2016/17 Ward
Alliance Fund
£x**

**50% to be matched-
funded by volunteer
time, external
income or in-kind
resources**

**Both elements require
Ward Alliance
approval**

**50% does not
require match-
funding**

Item 10

BARNSLEY METROPOLITAN BOROUGH COUNCIL

**North Area Council Meeting:
Monday 19th September 2016**

Agenda Item: 10

**Report of North Area Council
Manager**

North Area Ward Alliance Notes

1. Purpose of Report

- 1.1 This report appries the North Area Council of the progress made by each Ward in relation Ward Alliance implementation.

2. Recommendation

- 2.1 That the North Area Council receives an update on the progress of the Darton East, Darton West, Old Town and St Helens Ward Alliances for information purposes. Members are reminded of requirement for Ward Alliance minutes to the received by the Area Council.

3.0 Introduction

- 3.1 This report is set within the context of decisions made on the way the Council is structured to conduct business at Area, Ward and Neighbourhood levels (Cab21.11.2012/6), Devolved Budget arrangements (Cab16.1.2013/10.3), Officer Support (Cab13.2.2013/9) and Communities and Area Governance Documentation (Cab.8.5.2013/7.1). This report is submitted on that basis.

4.0 Ward Alliance Meetings

- 4.1 This report includes all notes of North Area Ward Alliances, received by the North Area Team, that were during July 2016.

Appendices:

Darton East Ward Alliance Meeting:	Appendix One
Darton West Ward Alliance Meeting:	Appendix Two (awaiting minutes)
Old Town Ward Alliance Meeting:	Appendix Three
St Helens Alliance Meeting:	Appendix Four

The reporting into the North Area Council, of the Ward Alliance notes is in line with the approved Council protocols. The notes are for information only.

**Officer Contact:
Rosie Adams**

**Tel. No:
01226 773583**

**Date:
1st Sept 2016**

Appendix One:

Darton East Ward Alliance
'CAN DO-WILL DO'

14TH July 2016 – 6.00pm

Mapplewell & Staincross Village Hall

Present:

Cllr Roy Miller Darton East Ward Councillor

Cllr Harry Spence Darton East Ward Councillor

Cllr Gail Charlesworth Darton East Ward Councillor

Pauline Brooks Methodist Church

Rebecca Battye North Area Team

Martin Hall Forge

Paul Marsh Local Business Man

David Oates Local business Man

Julian Senior Greenworks

Jonathan Senior Greenworks

1. **Apologies:** David Hilton Greenspace
Sandra De-Donno Mapplewell and Staincross Village Hall
2. **Minutes of Previous Meeting**
These were declared a true record by Councillor Harry Spence and Pauline Brooks
3. **Matters Arising**
 - Area benches completed – Greenspace had enquired regarding the writing on the plaques (Funded by Darton West Ward), they felt that the plaques should have mentioned the Greenspace Group. This was discussed by the Ward Alliance and it was agreed that the plaques would remain as they were as they had been funded by the Ward Alliance.
 - Post box on Shaw Lane - Roy as still been unable to contact anyone who would be willing to move it Paul Marsh says he may have a possible number for this.
4. **Declaration of Interest**
None

5. Area Ward Plan

- Scraping – (Pye Avenue) Volunteers wanted to remove scrapings. Date to be agreed in the next fortnight. Paul Marsh offered his JCB.
- Oxo Game-agreed by the Ward Alliance for Woolley Playground – a Ward Alliance application form need to be submitted to fund this.
- Birkinshaws-Forge volunteered to remove soil
- Windhill-Forge asked for volunteers to help with clearing up.
- Village hall Parking-An area in the carpark would benefit from tarmacking/resurfacing Councillor Gail Charlesworth to investigate fund raising ideas. Roy has a contact re tarmacking.
- Community Mapping-to commence in August.

6. Thankyou

The Queens Birthday Party was a great success, many thanks to Sandra and all volunteers. Photos were shown to the Ward Alliance.

7. Any other Business

- Dan Jarvis MP and the Kingstone Runners will be staging a cross country race at Mapplewell Meadows Farm the land is owned by Paul Marsh.
- Councillor Harry Spence is inviting Dan Jarvis MP to the Ward.
- Photos have been requested of any community activities undertaken.

8. Time & Date of Next Meeting

- 6.00pm – Thursday 8th September 2016.

Appendix Two:

Darton West Ward Alliance

Meeting Held on 1st August - Awaiting notes

Appendix Three:

Old Town Ward Alliance Meeting Wednesday 13th July 2016 Held in the Edith Perry Room at Barnsley Hospital

Present

Cllr Liz Grundy (Chaired)

BMBC Rep – Lee Swift

Community Reps – John Love – Bill Gaunt – Dorothy Hayes – Sheila Lowe

Kirstie Summerfield – Michelle Cooper

Apologies

Cllr Anita Cherryholme

The meeting was not quorate as we only had one elected member present.

Minutes from previous meeting required a slight amendment

- It read as if the Green and Clean Team do the stencils for dog fouling – it is actually the Graffiti Team that does the mentioned stencils to mark dog fouling.

Matters Arising

- **Dog Fouling**
 - Lee reported that the signs had been ordered and payment is being coordinated to sort out the VAT payment.
- **New Members**
 - New members to every Ward plan is decided by the elected members at the Ward Briefing Meeting the next meeting is planned prior to our next meeting. We currently have four applicants to be looked at.

Old Town Ward Plan

- The new Plan has now got new priority codes.
- There was a discussion about the costs of a Dome Camera – JL asked about the style of camera and whether it should be a covert camera and deployment and management of the camera and the costings of the camera followed this.
- It was agreed that the person/s leading the project would find out all the relevant information and bring this back to a future meeting for discussion.
- Liz fed back to KS the discussions we had had which led to the new priorities.

- Lee discussed with the group the teaming up of members to look at the areas/action points they have been allocated and suggested that the teams meet up to discuss and formalise plans for future meetings.
- Some meetings to be set up at the end of this meeting and DH and KS were added to the plan.
- BG asked about the additional projects that we have already started on and LS informed the group that they are in the “Additional Projects’ part of the plan and our lead projects are to be planned over the next six months.
- BG had concerns that the Media Sub Group – which is now not in the priority plan had not met and a great deal of work had been done already with the Web Page and the Newsletter.
- It was agreed that all the Elected Officials be invited to the entire sub groups and if they were not available this would not be a major issue because decisions would be ratified at the full Ward Alliance Meeting.

Love Where you Live Update

- Lee reported on the events that had taken place in June the LWYL Launch month for Barnsley.
- Ad Astra Family Fun Day 1st June started the month with a last minute change of venue due to our inclement weather – this event took place at St Pauls in Old Town and over 250 people attended.
- Friends of Wilthorpe Park had a very successful launch of the new play area.
- Clean Up / Litter Pick around the ASDA path area with McDonalds staff Emmanuel Church volunteers and Lee Liz and Anita were involved with this Clean up over 50 bags of rubbish was collected. McDonalds sent food over for all the volunteers during the clean up.
- Emmanuel Church had a Family event on the Sunday following the clean up to say thank you to all the volunteers.
- Ad Astra Young people did Litter Picks in Old Town – Darton East and Darton West as part of the LWYL Campaign
- Swift Street Wood had an amazing Celebration Event- if not a very wet one – over 50 people stayed throughout the pouring rain and many came back once the rain had stopped – they had food games and a singing minstrel.
- The Mayors Parade was very successful and again very wet – everyone involved really enjoyed the day and next year the plan is to be bigger and brighter and noisier (If possible) – and the LWYL Team won the Best Walking Group Prize.
- The Old Town Carnival was a huge success again with the Dog Show being the star attraction again.

Community Champion Nominations

- There were no nominations tonight – We are going to bring Hard Copies of the application form to every meeting now – **Action Michelle**

WAF Applications

- Funds Available - £26,558.35
- There were no applications tonight although we have had requests from a few local groups for the forms.
- We need to ensure that we get full costings for any projects prior to the group making any decisions / commitments.

Forth-Coming Events

- Ad Astra Family Fun Day – Monday 1st August 2016 to be held in Wilthorpe Park.

Any other business

- **Web Site** – Personal Information from each member needs to be sent to Bill ASAP.
- Any Photos for the Web Site to be sent to Bill ASAP so that he can put them on the site to promote what we are doing in the area.
- **Consultation** – The main themes have not changed with the new priorities so the current questionnaire can be used for the remainder of this financial year.
- **Betterware Approach** – We agreed in a previous meeting that each pre set area would do 50 questionnaires. Lee will distribute to the members of the group for the areas they have agreed to canvas.
- **Brettas Park** – Bill and John
- **College Fields** – Sheila
- **Honeywell** – Anita and Phil
- **Stocks Lane** – Michelle
- **Wilthorpe** – Liz Kirsty Dorothy
- **ACTION LEE TO DISTRIBUTE TO GROUP MEMBERS**
- **Raffle Funds** – Liz has forwarded the funds raised from our Celebration Evening to The Hospital Neo natal fund and the Hospice
- **Coffee Morning** – The Ad Astra Somme Art Work Coffee Morning was very successful – the group managed to raise £100 for Royal British Legion. It was a lovely atmosphere. The group sends their thanks to all who helped and supported the event.
- **Wilthorpe** Park was once again judged in the Yorkshire in Bloom Competition – the results will be announced in August.

Date of the next Meeting.

- Due to several of the group being on holiday at the start of August it was suggested that we cancel our August meeting and our next meeting was scheduled for -

Wednesday 7th September 2016

Dates of the SUB GROUPS

- **Dog Fouling - To be decided in September.**
-
- **Media Group - Wednesday 27th July at John Loves Pool House
7pm start.**
-
- **Isolation Sub Group - Wednesday 3rd August at The Miners at
7pm**

Appendix Four:

St. Helen's Ward Alliance Minutes of Meeting



Thursday 21st July 2016 at 5:00pm

Present: Cllr. Leech (Chair); Cllr. Platts; Cllr. Tattersall; Clyde Black; Madge Busby; David Gammon; John Hallows; Aimee Phillips; Freda Stenton; Lee Swift.
Gemma Cobby, Coalfields Regeneration;
Tony Lowe, Expression of Interest

Apologies: Ruth Gammon

Minutes of Previous Meeting:

The minutes were adopted.

Matters arising:

It was agreed we should continue to carry forward the two Expressions of Interest. The previous applications have been put on hold for personal reasons and can be progressed at a later date

Gala: A brief review had taken place prior to this meeting to ensure arrangements for next Friday were in place.

Funding Applications:

None

Expression of Interest:

Tony Lowe attended for us to consider his application to join the Alliance. It was agreed he will make an important addition to our numbers and the Secretary is to email him with a formal invitation.

Coalfields Regeneration:

Gemma Cobby attended and gave a brief update on the progress of the Community Shop.

Ward Plan:

More consultation will be required. We are to review questionnaires after the Gala.

Treasurer's Report:

A financial statement was presented

Secretary's Report:

All secretarial activities have focused on arrangements for the Gala

Total Sport Foundation:

A brief presentation was given by Andrew Clayton outlining plans to establish in Barnsley an operation along the lines of Wakefield. He will attend the Gala to distribute leaflets.

Any other business:

Cllr. Leech congratulated John Hallows on his award of the British Empire Medal.

John Hallows reported that the next Crime & Safety meeting will be Thursday 28th July at 1pm at the TARA office.

We are to review the outcome of the Gala shortly after the event.

The next Alliance meeting will be 1st September 2016 at 5pm.

This meeting closed at 5:45pm

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